**Supporting Notes and Reports for LINDALE AND NEWTON IN CARTMEL PARISH COUNCIL**

**MEETING to be held on**

**WEDNESDAY 12th September 2018 at NEWTON VILLAGE Hall at 7.30 pm**

**CHairs ANOUNCEMENTS: -** Formal Declaration of vacancy for Newton Ward following resignation of Cllr Russel Bate due to ill health.

**AGENDA ITEMS 1-4**

Standard agenda items re apologies, approval of minutes of last meeting, chairs announcements and declaration of interest and public participation.

**AGENDA ITEM 5) CLERKS REPORT**

**a**) Localism Act 2011 to receive Declarations of Interest/applications for Dispensation

 The clerk to report any requests received since the previous meeting for dispensations to speak and\or vote on any matter where a member has a disc losable pecuniary interest.

**Clerks Report coRRESPONDeNCE up to 7TH SEPTEMBER 2018**

|  |  |  |
| --- | --- | --- |
| **Correspondence received from** | **Details of correspondence** | **Action taken** |
| CALC | * Friday round-ups * Paperwork for District Ass meeting for 20/09/18 at Gilpin Bridge * Friends of Lake District Rally 4/8/18 * CALC email problems * Website links to Smart meters?? * Locum clerk needed Torver PC * Call for Evidence Rural Economy ( Resp from Cllr Maynard submitted) * Cumbria Constabulary Public Annual Consultation * NW Coastal Assess update * Notes from meeting on street lighting * Nominations to CALC executive Deadline 12/10/2018 | Circulated  Circulated  Circulated  Circulated |
| LDNPA | * 2 New Planning Application * Planning decision notices | Circulated  Circulated |
| CCC | * Grange and Cartmel LAP 26/7/2018 Agenda/notes * Confirmation from Victoria Upton 30 mph at Sheepbarrow Sign will be relocated * Safeguarding posters | RA to attend |
| SLDC | * Letter from SLDC Independent Remuneration Panel requesting consideration of issues. * Request for information regarding housefly complaints during summer |  |
| Grange Now | Parish Council Article re vacancies |  |
| GTC | Adoption of Neighbourhood Plan | Circulated |
| Lindale Newletter | Last issue provisionally Dec 18 | Noted |
| Bergen Arbotech | Report on Newton gardens trees | Circulated and To be forwarded to Stephen Pye |
| Garden Organic | Request for volunteer composters | Circulated |
| Russ Bate | Suggestion for volunteer for PC Councillor Vacancy | Jonathan Hart Lane Cottage HN |
| **Consultations** | SLDC Community Gov Review Closes 9/11/18 | Circulated |
|  | Highways – proposed right turn onto A590 from Newby Bridge Swan Hotel | Circulated |
| **Correspondence requiring action** | |  |
| **CALC –** Registering with ICO regarding new GDPR regulations (website tech issues)  CALC – new legal guidance regarding Data Processing and Privacy notes. | | Clerk has completed self-assessment tool on DPO website we are exempt from fee.  **ONGOING** – making good progress as reported at June meeting |
| **LDNPA Development Management Update June 2018** – Paperless planning applications to be viewed via LDNPA planning portal.  Issues   * Access to plans – via portal , proposed paper plans until January 2019 * Site notice only – no notification to neighbours. * No letters to those who commented on previous applications   Anyone commenting will not receive updated plans. | | **Planning Agenda item –** Members to discuss implications of new changes with view to liaising with other Parish Councils who have similar issues and concerns |
|  | |  |
|  | |  |

**If you require copies of any of the above, please contact me prior to the meeting.**

**b) Correspondence Received – as per above schedule**

**c) Correspondence received since 7th September 2018-**  this will be reported at meeting

**d) Matters arising from last meeting:-** None

**e) To note Parish Council Representatives Reports-** No meetings attended during summer recess **Consultations –** None

**g) Planning applications Approved and Refused and other ongoing planning issues.**

**Approved:-**

**7/2018/5346 former BMW GARAGE, Lindale –** Proposed new Veterinarian centre

**WITHDRAWN:-**

**7/2018/5190** **Alnat Business Park** – Proposed 4 additional commercial/light industrial units

**APPLICATIONS REFUSED:** -

**Bateman BMW Kendal Road (Lloyds) Approval of details reserved 7/2017/5539 Condition 4 External lighting**

Details of Drawing 1296(63)L1 Rev P1 unacceptable due to their height, number and design would impact as prominent feature on landscape and detrimental Impact on the character of the area.

7**/2018/5209 Sunny Green Farm, Lindale. Approval of details reserved by condition nos 9 (stone boundary wall) and 10 (me**

**AMMENDED PLANS:-** None, **NOTICE OF INTENTION:-**None, **PROPERTY RE-NAMING**: None, **ENFORCEMENT:** None, **APPLICATIONS PENDING APPROVAL BY LDNPA:-** None

**APPLICATION PENDING FURTHER CONSIDERATION:-** NONE

**OTHER PLANNING MATTERS:-** Satisfactory responses regarding concerns about planning breaches, investigations regarding Brocka are ongoing.

**h) Parish Council Representatives Reports** –Grange and Cartmel LAP 26/07/2018 (Cllr Armstrong attended)

**i) Articles for Parish Magazine October – Deadline 21/09/2018.**

Clerk has enquired twice when last issue will be published but has received no response on either occasion.

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**AgENDA ITEM 6) finance Report FOR Meeting WEDNESDAY 12th September 2018 - MEMBERS to APPROVE payments for ratification.**

**BALANCES AS At 7th September 2018**

**Apprentices £315.58**

**J /W Monument £3307.09**

**General £ 27663.55**

**Toilet Main Fund £3394.11**

**Recreation Ground £1735.91**

**VAT outstanding - £1205.67**

**Cheques for ratification:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Chq nos** | **Details** | **Amount**  **inc. VAT** | **VAT** |
| 13/07/2018 | 102191 | JOEL DAVENPORT – WINDOW CLEANING | 18.00 |  |
| 14/07/2018 | 102192 | SLS CUMBRIA JUNE | 594.00 | 99.00 |
| 18/07/2018 | 102277 | R J MOORHOUSE – RAILINGS | 684.00 | 114.00 |
| 22/07/2018 | 102278 | D COWPERTHWAITE CLERKS SAL JULY | 498.36 |  |
| 22/07/2018 | 102279 | HMRC – CLERKS PAYE JULY | 99.60 |  |
| 31/07/2018 | 102280 | 2N STAGE PAYMENT TEC LTD HYDRO PROJECT ( AUTH MS) | 1000.00 |  |
| 14/08/2018 | 102281 | CANC | 0.00 |  |
| 14/08/2018 | 102282 | VIKING TONER (NET AMOUT CREDIT BALANCE OF £73.18) | 27.88 |  |
| 24/08/2018 | 102283 | CANC | 0.00 |  |
| 24/08/2018 | 102284 | D COWPERTHWAITE CLERKS SAL AUGUST | 398.76 |  |
| 24/08/2018 | 102285 | HMRC – CLERKS PAYE AUG | 99.60 |  |
| 28/08/2018 | 102286 | WATER PLUS WASTE WATER CHARGE | 25.53 |  |
| 05/09/2018 | 102287 | MAKE US A WEBSITE – NEW WEB SITE HOSTING | 83.99 | 14.00 |

**Bank Charges:**

|  |  |  |
| --- | --- | --- |
| **Date** | **Details** | **Amount** |
| 05/08/2018 | Monthly bank charges | 1.66 |
| 05/09/2018 | Monthly bank charges | 1.66 |

**Transfers between accounts since last meeting:**

|  |  |  |
| --- | --- | --- |
| **Date** | **Details** | **Amount** |
|  | None |  |

**Receipts since last meeting:**

|  |  |  |
| --- | --- | --- |
| **Date** | **Details** | **Amount** |
| 25/07/2018 | Donation for Recreation Ground Toilets Bonus Ball Competition | 300.00 |

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***AGENDA ITEM 7) GDPR Regulations 2018*  -Report from clerk regarding Parish Council compliance with new legislation.**

The Privacy notices for the Public and Councillors and staff and contractors/suppliers etc are complete and resolution to approve and adopt. These are being provided from the outcomes of the checklist and templates provided by NALC.

**Clerk to take questions from members**

**i) Members to approve and adopt Parish Council GDPR Policy Appendix 3**

**ii) Members to approve and adopt GDPR Privacy Policy for Parish Website Appendix 4**

**iii) Members to approve and Adopt Privacy and Consent for Councillors , staff members and anyone else with a role in the Council.**

**iv) Members to approve and Adopt Privacy and Consent for Residents and the General Public.**

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**AGENDA ITEM 8 -Planning Applications TO BE RATIFIED UNDER CLERKS DELEGATED POWERS AND/OR approved**

**Report and ratification of planning applications dealt with under Clerk’s delegated powers since last meeting** **–** None

**New Planning applications received to be considered by Parish Council:-**

**7/2018/5496 Lindale Inn, Lindale** -Proposed Change of use from Public House to car sales and office including demolition and part rebuild, car parking, landscape and drainage work and public amenity area.

**7/2018/5415 BMW Lloyd South Lakes** -Proposed extension to BMW showroom

**Other Planning issues arising since last meeting:** -

**- Update on issues causing concern reported in April 18.** Only outstanding complaint is land at Brocka, LDNPA have now correctly identified the location and currently investigating.

**- LDNPA Development Management Update June 2018 –** Paperless planning applications to be viewed via LDNPA planning portal.

**ACTION :\_** Members to discuss the issues causing concern. Cllr Armstrong is to attend September meeting of Cartmel Fell PC following invitation from Cllr Marian Smith as they have similar concerns and issues.

1) Access to plans – via portal , proposed paper plans until January 2019

2) Site notice only – no notification to neighbours.

3) No letters to those who commented on previous applications

4) Anyone commenting will not receive updated plans.

*We have also received communication via CALC that funding may be available for projectors to allow planning applications to be displayed electronically at PC meetings.*

**AGENDA ITEM 9) ENVIROMENT**

**NEW HIGHWAYS ISSUES/ENVIRONMENT ISSUES:-**

**–** Trails motorcycles using bridleways at Hollow Lane/Hampsfield. Causing damage to bridleway/paths and disruption to other users

- Agree date for Autumn litter pick.

- Complaint about grass cutting and missed cutting from local resident – Grass is usually left but not usually as thick and long as after recent growth spurt, area by basketball court missed due to family picnicking and no access

**ENVIRONMENT- ONGOING ISSUES:**

**Memorial Bench on Grange Road –** Clerk liaising with CCC for agreement to site on highway at family’s request, they do not want to consider any other locations.

**CCC Highway Faults reports HIMS –**

**- Broken NO ENTRY sign at A590/B5271 exit –** Reported HIMS Ref W1880934054- Cllr Wearing followed up July as priority due to hazard

- **Broken Bus Stop sign** - Bill Wearing is liaising with Highways engineers to re-erect.

**- Obscured 30mph sign at Sheepbarrow** – Reported 10/10/2017 and followed up 17/4/18. Cllr Wearing has contacted Victoria Upton at Highways now requesting sign to be relocated to clear line of vision.

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**AGENDA ITEM 10) Parish Areas :-**

**Report regarding parish areas by member completing weekly inspections** Cllr Armstrong

**Rota**  June/July Cllr Armstrong, August Cllr Maynard, September Cllr Squire, October, Cllr Clarke

**Bus shelters** Slates need fixing on windowsills. Cllr McClure arranging.

**SLDC Inspection report as at 15/08/2018** :- No issues

**Parish areas – Newton**

**Report from Clerk after inspection by Bergen Tree Service.**

**Report from Cllr Wightman**

Update from Cllr Wightman regards progress regarding metal grill over well.

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**AGENDA ITEM 11) Parish Projects**

1. **Hydro Project** - Update on progress from Cllr Squire regarding site visit and pre-application actions.
2. **b) Change of Parish Name:-** Update from clerk regarding implementation.

Barclays name change complete. FBSC ongoing.

New web site is live, [www.lindaleandnewton-in-cartmelpc.co.uk](http://www.lindaleandnewton-in-cartmelpc.co.uk). Website live but unable to access it and MUAW is not responding to emails. ONGOING

HMRC to be advised regarding VAT reclaim and PAYE scheme.

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**AGENDA ITEM 12) COUNTY COUNCILLOR AND DISTRICT COUNCILLOR REPORTS**

**County Councillor Bill Wearing**

**District Councillor Mike Cornah (if available)**

**District Councillor Gill Gardner (if available)**

**AGENDA ITEM 13) DATE OF NEXT MEETING: - Next meeting 17th October 2018 at 7.30 Lindale Village Hall**